

**Mount Pleasant Public Library: Board of Trustees Meeting
Minutes of the Meeting of March 21, 2024**

Trustees & Liaisons present:

Dick Malina, Mary Ann Quinn, Julie Edwards, Rebecca Myers, Frank Casale, Kent Anker

Also present:

John Fearon, Library Director; Martha Mesiti, Assistant Library Director

Trustees & Liaisons absent : Paul Alvarez (Village Liaison), Thomas Sialiano (Town Liaison).
(Former Trustee Eric Neuman resigned from the Board prior to this meeting.)

Call to order

Administrative: Trustee Anker called the meeting to order at 6:59 pm.

Minutes

The minutes of the February 15, 2024, Board meeting were approved. Moved by Trustee Casale, seconded by Trustee Myers, and passed.

Opportunity to Hear from the Public: There were no members of the public in attendance.

Marketing Presentation: Stuart Vance, the Library's consulting art director, discussed his work helping create a brand identity for the Library. Following on the Library's new website design, he has created a new logo for the Library. Vance discussed his process and choice, in which the Board enthusiastically concurred.

2024/2025 Insurance Coverage for Library

Upon the advice of our insurance agent and after reviewing the policies, the Library will be switching its policy to Utica Insurance. The new policy will provide increased and/or expanded coverage for approximately the same cost as the old policy.

Claims of Payment

After discussion, it was moved by Trustee Edwards and seconded by Trustee Anker that:

It is hereby resolved that, after review, the Library Board approves the following payments for the month of March 2024:

- Invoices charged against Trust & Agency Funds: \$4,054.76
- Invoices charged against the General fund: \$53,367.46

- Invoices paid via the Library credit card: \$2,726.00

202403-01 The motion passed.

Directors Report

Director Fearon has been busy with annual reports and filings. The Library is doing very well overall: its finances are in good order; circulation and other statistics are strong; afterschool hours are busy and loud, not wild; and the Library and the public alike benefit from and appreciate its talented and dedicated staff.

It could be the best of possible worlds, were there any sign of progress on building remediation and renovations. Director Fearon and Trustee Edwards will reach out again to Supervisor Fulgenzi and Mayor Scherer and the respective liaisons to request an update and meeting.

2023 Fiscal Year-end Budget Transfers

After discussion, it was moved by Trustee Quinn and seconded by Trustee Malina that:

It is hereby resolved that the Town Comptroller be authorized to make all 2023 year-end budget transfers necessary to bring the Library's financial records into compliance with NYS regulations and to distribute excess revenues in fiscal year 2023 as follows:

- Add \$150,941 to the Library's Capital Reserve Fund
- In addition, eliminate the Reserve for NYS Grant and add \$126,531 to the Library's Capital Reserve Fund
- Add any additional funds to the Library's Unrestricted Reserve

202403-02 The motion passed.

2023 New York State Annual Report

After discussion, it was moved by Trustee Casale and seconded by Trustee Malina that:

It is hereby resolved that the 2023 New York State Annual Report for Libraries be approved, with Director Fearon authorized to make conforming amendments.

202403-03 The motion passed.

2023 IRS Form 990

After discussion, it was moved by Trustee Quinn and seconded by Trustee Myers that:

It is hereby resolved that the 2023 IRS Form 990 filing be approved, with Director Fearon empowered to make conforming amendments.

202403-04 The motion passed.

Contract Approval: Stuart Vance Designs

After discussion, it was moved by Trustee Anker and seconded by Trustee Casale that:

It is hereby resolved that Director Fearon be authorized to sign a contract with Stuart Vance Designs for design services.

202403-05 The motion passed.

GASB-75 Update

The Board acknowledged receipt of the 2023 GASB-75 update.

Old Business – 2024 Room Use Approval

After discussion, it was moved by Trustee Myers and seconded by Trustee Quinn that:

It is hereby resolved that the following groups be allowed to use the Library more than four times in 2023:

- Mahjongg Group
- Canasta Group
- Comedy Writing Workshop

202403-06 The motion passed.

Old Business – Garden Club Project

The Board approves working with the Garden Club (with regard to their 50th-anniversary project) to create a “golden garden” by the back corner of the parking lot.

Trustee Quinn moved for adjournment at 8:40 pm, seconded by Trustee Myers.

Next regular meeting: Thursday, April 18, at 7:00 pm.

Respectfully submitted,
Mary Ann Quinn
Secretary